

State of New Hampshire



RICHARD M. FLYNN
COMMISSIONER OF SAFETY

DEPARTMENT OF SAFETY
DIVISION OF MOTOR VEHICLES
JAMES H. HAYES SAFETY BUILDING
10 HAZEN DRIVE, CONCORD, N.H. 03305
TDD Access: Relay NH 1-800-735-2964

VIRGINIA C. BEECHER
DIRECTOR OF MOTOR VEHICLES

Ref: Request for Title Applications

Dear Lienholder:

Under RSA 261:24, II, "A security interest is perfected by the delivery to the Department of the existing certificate of title, if any, an application for a certificate of title containing the name and address of the lienholder and the date of his security agreement and the required fee. It is perfected as of the time of its creation if delivery is completed within 20 days thereafter, otherwise as of the time of the delivery."

To record a lien under the above statute, an application must be completed and accompanied by the current **\$25.00** fee according to the instructions for the preparation of the application enclosed. Once approved, a New Hampshire title will be issued and mailed to the first lienholder.

Please note that NH Title Applications are provided to Out of State Lending Institutions for the sole purpose of perfecting liens on existing New Hampshire Titles. Applications may not be loaned or borrowed. If you are financing a transaction involving a private sale, or transfer of ownership, the owner must proceed to NH City or Town Clerk, where he resides with the supporting documents for preparation of the Title Application. Any misuse or abuse of this privilege may result in non-supply of any Title Applications.

Understanding the above statute and the proper use of New Hampshire Title Applications, would you please return a copy of this letter with your estimated two months usage? Upon receipt, your request will be processed. Thank you for your cooperation in this matter.

Bureau of Title & Anti-Theft
Division of Motor Vehicles
Tel. (603) 271-3111
Fax (603) 271-0369

ESTIMATED TWO MONTH USE: _____